

PRESCRIBED COMPLAINT FORM

OFFICE OF THE LOKAYUKTA :: ASSAM
SHAKTIGARH PATH :: BYLANE 2 :: HOUSE NO. 15
(3RD FLOOR) :: BHANGAGARH :: GUWAHATI - 781005.

A N N E X U R E
(R U L E 4)

(For office use)

(Not to be filled by the complainant)

Date of receipt :

Number :

Complaint form regarding “allegation” and “grievance” (as defined in clause (b) and clause (d) of Section 2 of the Assam Lokayukta and Upa-Lokayuktas Act 1985) to be filled before the Lokayukta/Upa-Lokayuktas, Assam.

1. Name of the complainant :
2. Father's or husband's name :
3. a) Occupation :
- b) Whether you are a public servant or not ? :
- c) If the complaint is on behalf of any other person, state your relationship with that person (Also annex documents, if any, to prove that you represent his estate or he has authorised you in this behalf. :
4. Permanent address
- a) Name :
- b) Place
- c) Post office and police station :
- d) District :

Contd.....2/-

5. Address to which communications are to be sent :
 - a) Name :
 - b) Place :
 - c) Post office and police station :
 - d) District :
6. a) Name, designation (as at the time of the matter :
complained against) and present address
(if known) of the person against whom
complaint is being made
b) Date when the cause for the complaint :
arose.
c) Reasons for delay in submitting the :
complaint (in case of complaint being
time barred under Section (4) of Section (8))
d) Whether any complaint was earlier :
made before a superior authority or
proceeding taken before a Tribunal
or a Court of Law ? Is so, with what
result ? If not, please briefly state the
reasons
7. Whether it is
a) An allegation* (as defined in Section :
2(b) of the Act
Or
b) A grievance* (as defined in Section :
2(d) of the Act)
8. List of persons who have sworn :
affidavits in support of the complaint

Section 2 (b), “allegation” in relation to a public servant means any affirmation that such servant.

- I) has abused his position as such to obtain any gain or favour to himself or to any other person or to cause undue harm or hardship to any other person .
- II) was actuated in the discharge of his functions as such public servant by personal interest or improper or corrupt motive or
- III) is guilty of corruption, or lack of integrity in his capacity as such public servant.

Section 2 (d), “grievance” means a claim by a person that he sustained injustice or undue hardship in consequence of maladministration.

- 9. Are there other person who have :
knowledge about the facts relating
to the complaint whom you
would like to be summoned by the
Lokayukta/Upa-Lokayukta.

- 10. List of documents attached to the :
complaint including affidavit of
the complainant

- 11. The particulars of the complaint :
(here please state full fact of the complaint)

Signature of the complainant.

Date:

Note: The form can be copied out of plain paper by the complainant. Additional pages can be added, according to the requirements of the complaint.